| Welcome<br>This wizard will let you create your CampusID and | d access the Infinite Campus Community |
|--|--|
| Registration Code*   | First Name*                            |
|  | Last Name*                             |
|  | Email Address*                         |
|  |  |

Navigate to https://id.infinitecampus.com/register/start

Click the "Registration Code\*" field. Type "ctudoman"

**Register for Infinite Campus Account** 

1

2



**3** Enter your FirstName, LastName and <u>@smyrnaeagles.org</u> email address

Campus

| t you create your CampusID and access the Infinite Campus Community * First Name* Last Name* | ID Registration                        |  | ¥ Robert Baylis ∣ Sign out |
|--|--|--|----------------------------|
| Email Address*   | our CampusID and access the Infinite ( | Campus Community First Name* Last Name* Email Address* |                            |
| Continue   |  | Continue   |                            |

| gistration Code* | First Name*           |
|------------------|-----------------------|
| ıdoman           | Test                  |
|                  | Last Name*            |
|                  | Test                  |
|                  | Email Address*        |
|                  | test@smyrnaeagles.org |
|                  | Continue              |
|                  |                       |





| 6 Click "Continue" |  |
|--------------------|--|
|                    |  |
|                    | Please read and agree to the Terms of Use.   |
|                    | <b>Campus Community Terms of Use</b>   |
|                    | PLEASE READ THE FOLLOWING CAMPUS COMMUNITY TERMS OF USE<br>THE INFINITE CAMPUS SERVICES. THESE TERMS AND CONDITIONS CO<br>AGREEMENT.   |
|                    | The Campus Community is designed to bring together customers, partners, and stat<br>connect, share information, experiences, as well as help each other with questions a<br>your Infinite Campus investment. |
|                    | These Terms of Use ("Terms") govern your access to and use of the Infinite Campu<br>Community ("Service") These Terms in no way alter your Infinite Campus End L   |
|                    | ✓ I have read and agree to the Terms of Use* Continue  |
|                    |  |

7 Click the "Username\*" field. Use a standard of your FirstName\_LastName and provide a password and confirm that password.

|   | 2  | B                     | (4)   |
|---|--|-----------------------|---|
| Terms of Use                              | Account Details  | Your Information      | Confirmation                                    |
| Username and<br>Please choose a us        | Password<br>sername and password.                              | You will use these to | Registration Info                               |
| Choose carefully, a<br>users and cannot b | accept your Campusid<br>is your username may be<br>be changed. | e visible to other    | We've tried to fill in w<br>double check to mak |
| Username*                                 |  |                       | First Name*                                     |
| Password*                                 | *  |                       | Last Name*                                      |
| Confirm Password                          | ×  |                       | Email Address* test@smyrnaeagles                |
|   |  |                       | Continue  |

8 Review that your information looks correct and click Continue.

| Username and Password                    |                                  | Registration Information  |
|--|----------------------------------|---|
| Please choose a username and passwo      | rd. You will use these to        | This information is used to identify the owner of the account and |
| sign in to sites that accept your Campus | ID for authentication.           | is not visible to other users.                                    |
| hoose carefully, as your username may    | be visible to other              | We've tried to fill in what we already know about you. Please     |
| sers and cannot be changed.              |                                  | double check to make sure that it is accurate.                    |
| Jsername*                                |                                  | First Name*   |
| firstname_lastname                       | firstname_lastname is available. | Test  |
| Password*                                |                                  | Last Name*  |
|  |                                  | Test  |
| Confirm Password*                        |                                  | Email Address*  |
|  |                                  | test@smyrnaeagles.org   |

**9** Click the "Role/Title" field.



**10** Click this dropdown and choose Smyrna School District.

| <br>Terms of Use  | Account Details   | Your Information | Confirmation   |
|---|---|------------------|--|
| Profile Informa<br>These fields are o<br>profile.<br>Role/Title<br>Teacher<br>District/Organizati<br>- Select a Distric | ation<br>ptional and are displaye<br>on<br>t/Organization - | d on your public | Location<br>We'll use your locatic<br>and to display dates<br>Please note that you<br>users.<br>City<br>State*<br>Delaware<br>Time Zone*<br>(UTC-06) Central T |
|   |   |                  | Finish >   |

Made with Scribe - https://scribehow.com

## Click the "City" field.

| e Account Details                          | Your information | Confirmation   |
|--|------------------|--|
| ormation<br>are optional and are displayed | on your public   | Location<br>We'll use your location to provide you with relevant information<br>and to display dates and times using your local time zone. |
|  |                  | Please note that your city and state may be visible to other<br>users.<br>City   |
| nool District                              | ~                | State*   |
|  |                  | Time Zone* (UTC-06) Central Time (Default)   |
|  |                  | Finish   |

## Click this dropdown. Change to Eastern Time.

| nation                                    | Location   |
|---|--|
| optional and are displayed on your public | We'll use your location to provide you with relevant information<br>and to display dates and times using your local time zone.<br>Please note that your city and state may be visible to other |
|   | users.   |
| ion                                       | City   |
| District                                  | Smyrna   |
|   | State*   |
|   | Delaware   |
|   | Time Zone*   |
|   | (UTC-06) Central Time (Default)  |
|   | Finish<br>(UTC-04) Atlantic Time   |

## 13 Click "Finish"

| rofile Information  | Location   |
|---|--|
| nese fields are optional and are displayed on your public | We'll use your location to provide you with relevant information |
| ofile.  | and to display dates and times using your local time zone.       |
| ole/Title   | Please note that your city and state may be visible to other     |
| eacher  | users.   |
| istrict/Organization                                      | City   |
| Smyrna School District 🗸 🗸                                | Smyrna   |
|   | State*   |
|   | Delaware 👻   |
|   | Time Zone*   |
|   | (UTC-05) Eastern Time 🗸  |
|   |  |
|   |  |
|   | Finish   |

**14** Look for an email confirmation for the account.